



**Inter Club Council Minutes**                      **DRAFT**  
**January 21, 2015**  
**1:30 pm, Student Council Chambers**

<http://www.deanza.edu/clubs>  
<http://www.facebook.com/deanzaicc>  
I <3 Clubbing @ De Anza

**1. Call to Order**

ICC Chairperson, Omer Yosef, called the meeting to order at 1:32pm

**2. Speaker(s): (1)**

- o Michele LeBleu-Burns, Dean of Student Development & EOPS – (408) 864 - 8828, lebleuburnsmichele@fhda.edu
  - I am glad to see you all. Thank you for your leadership and your help on many events at De Anza. I supervise the Office of College Life. Health Services and EOPS. If you have any concerns, please contact me.

**3. Approval of Today's Agenda**

4 Elements moved and seconded by Green Party to approve Today's Agenda. There were no objections to approve the agenda. The motion to approve Today's Agenda was passed by consensus

**4. Approval of the Minutes – January 14, 2015**

Green Party moved and seconded by SFJ to approve the Minutes of January 14, 2015. There were no objections for approval. The motion to the Minutes of January 14, 2015 was passed by consensus.

**5. Club(s) on Probation: (3)**

**5.a. Clubs who Missed Winter 2015 Welcome Week**

Food Club, International Student Volunteers (ISV), Latina/o Empowerment at De Anza (¡LEAD!)

**6. Number of Active Clubs: (73)**

**7. Calendars**

**7.1 ICC/Club Calendar of Events as of 1/20/15**

Information is from the Event Planning Request Form  
(**New Information in Bold**/ \* Money collected)

Thur Jan. 22	Club Day – 11:00am – 1:00pm – Main Quad
Wed Jan. 28-	AADP Tabling hosted by Circle K – 9:30am – 3:00pm - Main Quad East
Thurs. Jan. 29	
Thur Jan. 29	Club Day – 11:00am – 1:00pm – Main Quad (If rained out on Jan.22)
Thur Jan. 29	Movie and Social Event hosted by Inclusability – 4:00pm – 6:30pm - Student Council Chamber A
Fri 1/30-2/6	Korean Movies Scanning hosted by KSA – 11:00am – 4:00pm - Forum 3
<b>Thur Feb. 19</b>	<b>Campus Clean Up – 11:30am – 1:30pm – Main Quad (East), Patio</b>

## 7.2 DASB Calendar of Events as of 1/20/15

**Information** is from the Event Planning Request Form  
(**New Information in Bold**/ \* Money collected)

Thur Jan. 29      Movie Night – 7:00pm – 9:30pm – Student Council Chamber A  
**Thur Feb. 19      Lunar New Year Lion Dance Performance – 11:30am – 1:00pm – Patio**

## 8. ICC/Club Account Balance Status (New Information in Bold) (As of 1/13/15)

<b>Club/ICC Allocation Account</b>	<b>(#41-54730)</b>	<b>\$ 6,980.00</b>
ICC Allocation-New Club Account	(#41-54720)	\$ 1,200.00
ICC Emergency Relief Account	(#44-4289)	\$ 3,078.30
ICC Events Award Account	(#41-54600)	\$ 9,100.00
ICC Inactive Hold	(#44-4300)	\$ 6,647.04
ICC Scholarship Account	(#44-4310)	\$10,634.65
<b>ICC</b>	<b>(#44-4320)</b>	<b>\$ 2,750.87</b>

## 9. Business

### 9.1 Flea Market Concessions for February

- Auto Tech: We were awarded 3 months ago. Rained out 2 months in a row. We still owe \$600 for a successful food drive held earlier.
- APASL: We need money for APA heritage month in May! Help us to get the concession stand! APA Heritage Month
- CCPC: We are low in Budget. Also we are going to have cultural show.
- IYF: Our organization has an event in June called “Haiti English Camp”, where volunteers from all over the world come and teach English and deliver hope/motivation to Haitian students. There will be about 1-,000 Haitian students in this program and 100 volunteers have to walk 2 hours to and from the school, 4 hours per day. Since the massive earthquake back in 2010, Haiti is very lacking. So, our club is going to run a drive to support Haitian volunteers, where we collect bicycles, solar power generators, water bottles with filtering systems, and other electrical systems needed for the camp. We will also fundraise and try to gain funds in order to acquire supplies for a successful event. Though we are collecting supplies, our goal is to leave a lasting impact and hope in the hearts of the Haitian students.

Ballot Results: Auto: 10, APASL: 9, CCPC: 5, IYF: 25 Congratulations to IYF!  
ETC’s concession starts at 8:00AM and IYF’s concession starts at 8:30AM

## **9.2 ICC Finance Code**

Green Party moved and seconded by T-Tennis to approve ICC Financial Code changes. Economics Club moved and seconded by Saltworks Christian Fellowship to end discussion. There were no objections to approve the motion. The motion to approve the ICC Financial Code changes was passed by consensus.

Article VI ICC EMERGENCY RELIEF FUND / 1.

Major disasters or tragedies or **support for** a Non Profit Community Organization **who has a 501C** may be funded up to \$500.00 from the ICC Emergency Relief Fund. There is a limit of \$500.00 per specific disaster, tragedy or **support for a Non Profit Community Organization** ~~support~~ that clubs may request per fiscal year (July 1-June 30).

## **9.3 ICC Code Updates**

4 Elements moved and seconded by Ultimate Layout to approve the ICC Code change with the amended change of Article X CLUB BROBATION to CLUB PROBATION. Green Party moved and seconded by DECA to end discussion. There was an objection to approve the motion. A vote of 43 Yes and 0 No. The motion to approve the ICC Code changes was passed by majority vote.

### **Change ICC Chair to ICC Chairperson throughout ICC Code**

Article II MEMBERSHIP AND DUTIES / SECTION 1. ICC Officers / B. / 6.  
There will be a limit of **three** ~~two~~ terms serving **in the** ~~as any~~ ICC. ~~Chair~~.

Article II MEMBERSHIP AND DUTIES / SECTION 1. ICC Officers / Update for all ICC Chairs.  
Submit weekly ICC Officer's report due by 5 pm on Monday **or by 5pm on Friday if Monday is a holiday** before ICC Meeting on Wednesday.

Article II MEMBERSHIP AND DUTIES / SECTION 1. ICC Officers / D.  
An ICC Agenda Meeting, ICC Officer's Meeting, ICC Meeting,  
Campus Center Board Meeting, ICC Office Hour, ICC Officer's Report (due by 5pm on Monday **or Friday by 5 pm if Monday is a holiday**), ~~moving & returning the ICC Tent within one working day before and after the Flea Market to the loading dock or storage room,~~ turning in the requisition within one working day of the approved ICC Minutes for the transfer of funds for Club Awards

Article II MEMBERSHIP AND DUTIES / SECTION 1. ICC Officers / D.  
ICC Officers Retreat, ~~Club Expo~~ or ICC sponsored event.

Article II MEMBERSHIP AND DUTIES / SECTION 2. ICC Representatives / A. / 2.  
A club officer listed on the current club Officer Roster may serve as the ICC Representative except if **they are** ~~he/she is~~ a DASB Senate Member or Student Trustee.

Article II MEMBERSHIP AND DUTIES / SECTION 3. Club / B. / 3.

One of the designated officers with signature responsibility must attend the ICC ~~Club~~ **Financial Club Officers'** Orientation Meeting **in the fall and spring** ~~once per quarter~~, unless the designated officer is a 2<sup>nd</sup> year officer in the same club and already attended the ICC Club Officers' Orientation. If a club misses the orientation then the club will be put on probation. A designated officer must have a meeting with either an ICC Officer or ICC Advisor within two weeks or the club will become inactive.

#### Article II MEMBERSHIP AND DUTIES / SECTION 3. Club / B. / 8. / a.

If a club finds that it must be absent for any Club Day, they must **Email an** ~~submit a letter of~~ explanation to the ICC Advisor ~~in care of the Office of College Life~~ five (5) days prior to Club Day **only one (1) time during the academic year**. Failure to do so will result in two (2) weeks probation.

#### Article II MEMBERSHIP AND DUTIES / SECTION 4. Club Officers / A. / 2.

There must be at least three (3) officers (**President or Co-President, Vice President, Treasurer**) designated for the purpose of signature authorization for financial transactions

#### Article II MEMBERSHIP AND DUTIES / SECTION 4. Club Officers / A. / 4.

There must be at least four (4) **different** De Anza students serving as officers.

#### Article III MEETINGS / SECTION 1. ICC Meeting / A.

Regular meetings of the ICC shall be held not less than twice per month during the academic year, except for **the first month of fall quarter and** the month of finals.

#### Article III MEETINGS / SECTION 2. ICC Officers' Meeting / B. / 7.

~~Determine if weather status for outside ICC Events (i.e. Club Day, Club Expo, etc) should be postponed until the next week or cancelled.~~

#### Article IV EVENTS / SECTION 2. Club Events / A.

Clubs should submit Event Planning Forms ~~and Club Budget requests for events at least one (1) month in advance. Events may not be considered unless forms are submitted at least~~ **ten (10)** ~~fifteen (15) working days in advance.~~

#### Article V CLUB AWARDS / B.

Clubs not on trial or probation are eligible for club awards. ~~Clubs must be present at the ICC End of the Quarter Reception to be eligible for the club award drawing.~~

#### Article V CLUB AWARDS / C.

Clubs must be present at the ICC Meeting **or Fall/Winter/Spring Finale Receptions** for Club event **award**-drawing.

#### Article VII ELECTIONS / Section 1. ICC Officers / B. / 1.

The election of the ICC Officers shall be held during the **Sixth (6<sup>th</sup>)** ~~Seventh (7<sup>th</sup>)~~ week, **and** Eighth (8<sup>th</sup>) ~~and Ninth (9<sup>th</sup>)~~ Week if needed in the Winter Quarter. Applications for position shall be due no later than the Sixth (6<sup>th</sup>) ~~Tuesday~~ **Monday** of the Winter quarter by 4:30 pm **for** ~~in order that~~ the Office of College Life **to confirm** ~~verifies~~ the eligibility of the candidates. ~~The candidates name will be announced at the ICC Meeting sixth (6<sup>th</sup>) Wednesday of the Winter quarter before elections.~~

#### Article VII ELECTIONS / Section 1. ICC Officers / B. / 3.

ICC Officers shall be elected by a **quorum** majority vote of active ICC Representatives present at that ICC Meeting. In the event that there are three (3) or more candidates and no one person receives a **quorum** majority of votes then the top two (2) candidates will participate in a run-off election. New officers will be sworn in upon completion of elections at the tenth (10<sup>th</sup>) week of the Winter Quarter.

#### Article VII ELECTIONS / Section 2. Club Constitution Approval

Every prospective club must have ten (10) De Anza club members who have current DASB cards, club advisor(s) and a club constitution. A club rep must present their club's constitution to the ICC Agenda Meeting no later than the **Sixth (6<sup>th</sup>)** (~~7<sup>th</sup>~~) week of Fall, Winter and Spring quarter.

#### Article VII ELECTIONS / Section 3. Trial Period / F.

New Clubs will need to have 4-7 club officers, **10 club members and a club constitution** and a Club Advisor.

#### Article VII ELECTIONS / Section 4. Active Status / B.

The ICC Chairs may approve to allocate the funds from the Inactive Club Hold Fund of an inactive club **within one year** to a new club if the purpose/goals are similar.

#### Article X CLUB PROBATION / Section 1. Probation / A.

Club Probation is the penalty for a club not following the requirements of the ICC. A Club will be put on probation for missing Welcome Week, Club Day, ICC/Club Financial Orientation, missing four (4) ICC Meetings, not having current Club Financial Roster, not returning ICC equipment, not having club elections by the sixth week of spring quarter, or for violations of ICC Mutual Respect Article VI, **or damaging De Anza property.**

#### **9.4 Club Day – Thursday, January 22, 2015.**

Raisa Hernandez, ICC Chair of Programs reminded clubs to blow up balloons from 9:00am – 10:30am. Check in at ICC Tent at 10:30am – 11:15am. ICC Group Photo at 1:00pm and clean-up area and check out with the ICC folks in the hot pink t-shirts. Also there are still time slots for Club Performances.

#### **9.5 Chalking on De Anza Property**

Omer Yosef, ICC Chairperson asked for any ideas of chalking on the De Anza properties to be shared at the Campus Center Board. If you have an idea, please email it to La Donna's email ([ICCAdvisor@deanza.edu](mailto:ICCAdvisor@deanza.edu))

#### **9.6 I <3 Clubbing @ De Anza, Slide Show**

Joyce Lin, ICC Chair of Marketing showed us the "I <3 Clubbing" photos taken by many different clubs in the Fall, 2014.

#### **9.7 Welcome Week Drawing 4@\$50**

The Welcome Week drawing for 4@\$50 was held.

Congratulations to Cheer and Dance, ETC, K-Pop Dance Club and Ultimate Layout for winning \$50 for your club!!!

### **9.8 Club Karaoke Drawing 2@\$50**

The Club Karaoke drawing for 2@\$50 was held for the following clubs that participated: 4 Elements Hip Hop, De Anza Network, Green Party, DECA, InterVarsity Christian Fellowship, Psychology

Congratulations to De Anza Network and DECA for winning \$50 for your club!!!

## **10. Reports:**

### **ICC Chairperson: Omer Yosef**

1. Hey Guys! Club Day will be awesome, but y'all know that.
2. Clean up the Club Room!!

### **ICC Chair of Finance: Simon Siu**

1. Club Day is on this Thursday.
2. If your club wants to request money for club activities, please come to the ICC Agenda Meeting at 1:30pm next Monday.
3. I will be transferring ISA's unused money from #41-54335-4013 of #3.19 to ICC/Club Allocations #41-54730.

### **ICC Chair of Programs: Raisa Hernandez**

1. Thank You for participating at Club Karaoke Day!!!!
2. Club Day tomorrow 11-1:00PM at the MAIN QUAD!
3. Flea Market Concession Bid for February is on January 21

### **ICC Chair of Marketing: Joyce Lin**

1. Come early for Club Day on Thursday to get a good spot. Each club can get up to 10 balloons from the ICC. However, a club has to send two people to the storage room (located next to the EOPS office) to blow up the balloons at 9:00 AM.
2. Join the ICC Facebook, clubs can advertise themselves on our Facebook.
3. We'll be wearing the cute pink shirts tomorrow. Look for the pink shirts for help and questions.

### **DASB Liaison: Rhea Goveas**

1. Come and see what your student government is doing at today's senate meeting! It will be at 3:30 pm in student council chambers A.

### **ICC Advisor, La Donna Yumori-Kaku**

1. ICC will fund one club banner for up to \$150 per academic year – A club needs to fill out the ICC Budget Form in the # 1 slot in the Black Literature Rack located outside the Student Accounts Office and College Life Office. The form needs to be signed by 2 club officers and the club advisor and a copy of the Club's Account # 44 needs to be attached. Also, the ICC Officers need to see Club Banner design. Size usually – 3 ft by 10 ft or could be shorter 3 ft by 6 ft if club is using it for table

2. Banner or Postcard Printing: ICC uses Advantage Grafic 10161 S. De Anza Blvd. Cupertino Mon – Fri 8:00AM – 5:00PM 408-466-0915 [Ben@advantagegrafic.com](mailto:Ben@advantagegrafic.com) Needs PDF files with high resolution photo [www.advantagegrafic.com](http://www.advantagegrafic.com)
3. Club Room Hours: The Club Room is open M-TH 7:00AM-9:00PM and F 7:00AM - 4:30PM. Use the door with the electronic lock at the end of the hallway since the other two doors are opened by 8:30AM and locked by 5:00PM.
4. De Anza Club Interest Forms: I am forwarding the emails of students who have indicated an interest in your club (from the De Anza club interest section) please be sure to contact them as soon as possible. I forward these emails only on Mon- Fri. so there may be a few days lack time when they originally sent it to me. Thanks.
5. New Student Orientation Classes: I need volunteers to assist me with these classes. Sign up on the half sheets after the ICC Meeting. Clubs who volunteer will be eligible for a \$50 drawing in Spring Quarter. Clubs must be present to win.
6. Equipment Check Out: The person who signs up for the equipment needs to be the person who picks up the equipment. Be sure to get instruction on how to use the equipment when you pick it up. Please return ALL the equipment back so others may use it. Please DO NOT take the equipment home with you

## **11. Announcements**

Matthew Travers: Coalition Announcement – 1/21/15, 2:20pm – 2:24pm, Student Council Chambers, Introducing the reserved room for woman, gender and sexuality. Asking for interest in gathering and coalition to unite clubs and groups in advancing the project.

## **12. Roll Call**

	Present	Absent	Probation. P	Probation. AB
<b>4 Elements Hip Hop Club</b> 6/26/15	X			
<b>300! Bowling Club</b> 6/30/15	X			
<b>Active Community Engagement Club (ACE)</b> 9/1/15	X			
<b>Anime Club</b> 5/14/15	X			
<b>Anti-Bullying Club (ABC)</b> 5/19/15	X			
<b>Apple-N-Droid</b> 4/21/15		X		
<b>Asian Pacific American Students for Leadership (APASL)</b> 4/28/15	X			
<b>Association of Computer Machinery (ACM)</b> 6/30/15		X		
<b>Auto Technology</b> 5/14/15	X			
<b>Badminton Club</b> 6/30/15	X			
<b>Ballet Folklorico</b> 9/29/15	X			
<b>Cheer and Dance Team</b> 1/7/17	X			
<b>Chinese Student Association (CSA)</b> 6/20/15	X			

<b>Christians on Campus</b> 7/12/15		X		
<b>Circle K</b> 4/16/15	X			
<b>Cross Cultural Partners Club (CCPC)</b> 3/7/15	X			
<b>Cycling Dons</b> 1/19/15	X			
<b>DeAnthro</b>	X			
<b>De Anza Physics</b> 12/25/14	X			
<b>DECA</b> 6/28/15	X			
<b>Desi Student Association (DSA)</b> 6/30/15	X			
<b>Developers' Guild</b> 5/30/15	X			
<b>Economics Club</b> 6/3/15	X			
<b>Elite Dance Club</b> 3/31/15	X			
<b>Engineering Technology Club (ETC)</b> 6/10/15	X			
<b>Fellowship of Overseas Students (FOS)</b> 1/16/15	X			
<b>Film Society</b> 5/29/15		X		
<b>Food Club</b> 4/1/15			X	
<b>Future Business Leaders of America</b> 4/1/15	X			
<b>Global Financial Analysts (GFA)</b> 4/20/15		X		
<b>Grace Fellowship</b> 6/26/15	X			
<b>Green Party</b> 5/5/15	X			
<b>Hedge Fund</b> 4/2/15		X		
<b>Hong Kong Students Association (HKSA)</b> 10/2/15	X			
<b>Inclusability</b> 5/22/15		X		
<b>Integral Movement for AB540 Student Success (I.M.A.S.S)</b> 1/29/15	X			
<b>International Student Volunteers (ISV)</b> 6/30/15			X	
<b>International Youth Fellowship (IYF)</b> 12/12/15	X			
<b>InterVarsity Christian Fellowship at De Anza</b> 3/27/15	X			
<b>Iranian Student Association (ISA)</b> 4/9/15	X			
<b>Japanese and American Association (JAA)</b> 6/30/15		X		
<b>K-Pop Dance Club</b> 6/24/15	X			
<b>Korean Student Association (KSA)</b> 6/30/15	X			
<b>Latina/o Empowerment at De Anza (¡LEAD!)</b> 8/30/15			X	
<b>Leo Club De Anza</b> 4/22/15		X		
<b>Marketing Club</b> 6/11/15	X			
<b>Mathematics Club</b> 5/1/15		X		
<b>Medical Outreach Association</b> 6/15/15		X		
<b>New-Lon-Kong</b> 6/11/15		X		
<b>Off-Campus Club</b> 6/27/15	X			
<b>Outdoor Club</b> Til Notified	X			
<b>Permias Indonesian Student Organization (PISO)</b> 9/29/15		X		
<b>Philosophy Club</b> 5/14/15	X			
<b>Psychology Club</b> 5/20/15	X			
<b>Queer People of Color (QPOC)</b> 6/30/15	X			
<b>Rainbow Club</b> 5/14/15	X			



<b>Saltworks Christian Fellowship</b> 6/30/15	X			
<b>Second Journey</b> 12/12/14	X			
<b>Shotokan Karate</b> 9/1/15	X			
<b>Social Entrepreneurship Club (SEC)</b> 6/30/15		X		
<b>Student Nurses Organization (SNO)</b> 6/30/15	X			
<b>Students for Justice (SFJ)</b> 6/11/15	X			
<b>T-Tennis Club</b> 9/23/15	X			
<b>Taiwanese Student Association (TSA)</b> 5/19/15	X			
<b>Team HBV</b> 6/20/15	X			
<b>The De Anza Network</b> 6/30/15	X			
<b>The Tribe</b> 5/20/15		X		
<b>Ultimate Layout</b> 10/28/15	X			
<b>United Nations International Children's Emergency Fund (UNICEF)</b> 6/23/14		X		
<b>Vietnamese Student Association (VSA)</b> 6/30/15	X			
<b>Visionaries' Conversation Club for 2050 (VCC 2050)</b> 5/6/15	X			
<b>Volunteers of Nature Conservation (VONC)</b> 6/26/14	X			
<b>WITHUS</b> 4/28/15	X			
<b>Total</b>	<b>54</b>	<b>16</b>	<b>3</b>	<b>0</b>

### **13. Adjournment**

ICC Chairperson, Omer Yosef, adjourned the meeting at 2:21 pm  
Respectfully Submitted,

Jayne Kangley  
ICC Secretary