



Inter Club Council Minutes
October 11th, 2017
1:30 pm, Student Council Chambers

<http://www.deanza.edu/clubs>

<http://www.facebook.com/deanzaicc>

I <3 Clubbing @ De Anza

1. Call to Order

ICC Chair of Finance, Kerry Harris, called the meeting to order at 1:34 pm

2. Guest Speaker(s) (2)

- Michele Le-Bleu Burns, Dean of Student Development- (408) 864- 5489,

lebleuburnsmichele@fhda.edu

I am in charge of the Office of College Life, EOPS and Health Services. My office is right across from the Health Service Center the last door to the right. If you have any questions, please contact me. My office will be open for students who have any concerns or any suggestions to me, I am glad to see you all.

- Kelly Swanson, Director of Bookstore- (408) 864- 8417

SwansonKelly@deanza.edu

I'm the Director of Bookstore. I take care of the Bookstore, the little convenience store and Printing Services. My department has the largest employee budget. We have 200 students working and we are always taking applications. We provide from t-shirt, sandwiches to books. There are 6 full-time employees for the Bookstore and 4 employees for printing services. For your information, Printing Services will be making business cards starting from next week. If you would like to know more information about making business cards, please look for Jayme at Printing Services next week.

- Mary Sullivan, Director of Health Education & Wellness- (408) 864- 8733,

SullivanMary@deanza.edu

Please come to visit Health Services Center to grab free hand-sanitizers, free first aid, over the counter medicines, condoms and nicotine patches for those who are trying to quit smoking. We also bring 12-13 therapy dogs near the finals to help students. We are also providing free flu-shots for students. There will be a Health Services Booth in the Main Quad, Club Day tomorrow. If you give a pledge, we will give you a free t-shirt.

- Tony Arellano, Campus Facilities Rental Coordinator- (408) 864-8333,

arellanotonyl@fhda.edu

I take care of all the rental facilities on the campus. Any area on the Main Quad is available to rent. For VPAC, it is only for the special event. If the clubs want to rent for the VPAC, please talk to La Donna first, get approved and then talk to me.

3. Approval of the Minutes – October 4, 2017

Karate Club moved and seconded by Outdoor Club to approve the Minutes of October 4, 2017. There were no objections to approve the Minutes. The motion to approve the Minutes of October 4, 2017 was passed by consensus.

[DACL Files/ICC/ICC Agenda-Minutes/ICC Minutes/2017-2018/Fall 2017/2017-10-04im.doc](#)

4. Approval of Today's Agenda- October 11, 2017

Shotokan Karate moved and seconded by Auto Tech Club to approve Today's Agenda with the deletion of Sections 12 (Club Constitution Update) and 13.6 (Club Room Discussion). There were no objections to approve the Agenda. The motion to approve Today's Agenda was passed by consensus.

5. Club(s) who Missed Welcome Week: (7)

Ethical International Career Planning, Table-Tennis Club, Tech & Business Association, The De Anza Network, The Helping Hands, The Pacific Bridge, Women Empowered

Clubs need to attend these ICC Meetings 11th, 18th, 25th.

6. Club(s) on Trial: (2)

Environmental Club, Green Union Conversation

7. New club(s): (1)

Injoy Cultural Club (will receive a one-time allocation of \$100.00)

8. Inactive Clubs(s): (0)

9. Number of Active Clubs: (58)

10. Calendars

10.1 ICC/Club Calendar of Events as of 10/10/17

Information is from the Event Planning Request Form
(**New Information in Bold/** * Money collected)

Oct. 12 Club Day – 11:00 am – 1:00 pm – Main Quad

**Oct. 28 Making Strides Against Breast Cancer of Silicon Valley
7am-11am --Guadalupe River Trail + Arena Green
352 West St. John Street, San Jose**

10.2 DASB Calendar of Events as of 10/10/17

Information is from the Event Planning Request Form
(**New Information in Bold/** * Money collected)

11. ICC/Club Account Balance Status as of 10/10/17 (New Information in Bold)

| | | |
|---------------------------------|-------------|-------------|
| Club/ICC Allocation Account | (#41-54730) | \$ 7,730.00 |
| ICC Allocation-New Club Account | (#41-54720) | \$ 1,900.00 |
| ICC Events Award Account | (#41-54600) | \$ 9,700.00 |
| ICC Inactive Hold | (#44-4300) | \$13,630.76 |
| ICC Scholarship Account | (#44-4310) | \$14,230.19 |
| ICC | (#44-4320) | \$ 2,801.14 |

12. Business

13.1 Budget Request

Shotokan Karate moved and seconded by Marketing to approve M.E.Ch.A's request of \$210.00 from Club/ICC Allocation Account #41-54730 to M.E.Ch.A (#41-54350-4010) for Supplies (Markers, tape, printing paper, scissors, and poster boards), (#41-54350-4013) \$150.00 for Banner (for the Club Day). There were no objections to end discussion. There were no objections to approve budget. The motion to approve M.E.Ch.A's request of \$210.00 from Club/ICC Allocation Account #41-54730 to M.E.Ch.A (#41-54350-4010) for Supplies and (#41-54350-4013) \$150.00 for Banner (for the Club Day) was passed by consensus.

4 Elements Hip Hop moved and seconded by M.E.Ch.A to approve Marketing Club's request of \$321.00 from Club/ICC Allocation Account #41-54730 to Marketing (#41-54168-4010) for Supplies(8 Poster paper sheets and 1 color paper pack),(#41-54168-4013) \$150 for Banner(for Club Day), , (#41-54168-5745) \$41.00 for Advertisement (songs for advertisement video) and (#41-54168-5922) \$90.00 for Web Site Support/Insurance (For Facebook ad, 1 website domain). There were no objections to end discussion. The motion to approve Marketing Club's request of \$321.00 from Club/ICC Allocation Account #41-54730 to Marketing Club (#41-54168-4010) for Supplies(8 Poster paper sheets and 1 color paper pack),(#41-54168-4013) \$150 for Banner(for Club Day), , (#41-54168-5745) \$41.00 for Advertisement (songs for advertisement video) and (#41-54168-5922) \$90.00 for Web Site Support/Insurance (For Facebook ad, 1 website domain) was passed by consensus.

Shotokan Karate moved and seconded by Second Journey to approve Red Cross' request of \$65.00 from Club/ICC Allocation Account #41-54730 to Red Cross (DARC) (#41-54015-4010) \$45.00 for Supplies (a set of Markers, 1 glue and 1 Presentation board), (#41-54015-4060) \$20.00 for Printing (Colored Papers). There were no objections to end discussion. There were no objections to approve budget. The motion to approve Red Cross' request of \$65.00 from Club/ICC Allocation Account #41-54730 to Red Cross (DARC) (#41-54015-4010) \$45.00 for Supplies (a set of Markers, 1 glue and 1 Presentation board), (#41-54015-4060) \$20.00 for Printing (Colored Papers) was passed by consensus.

12.2 Club Day Fall Quarter, 2017

Club Day is mandatory for clubs to attend.

Date: Thursday, October 12, 2017
 Thursday, January 25, 2018
 Thursday, April 26, 2018

Alternative date in case of rain

October 19, 2017
 February 1, 2018
 May 3, 2018

Time: 11:00 am - 1:00 pm

**** Please remember to check in between 10:30am- 11 am at ICC Tent in front of Fountain and check out starting at 1 pm with one of the ICC Officers or ICC Secretary who will be wearing an ICC Shirt or Aqua Blue t-shirt**

Location: Main Quad

9:00am – 10:30am Blow up (5) Balloons (clubs need to have at least 2 club members)

9:00am – 11:00am Set Up Club Tables (1Table/2 Chairs)

10:30am – 11:15am Check in at ICC Tent

1:00pm – 1:30pm Clean up (Put away tables and chairs, remove trash from your area)

Check out @1:10pm (find an ICC Officer in a **Blue ICC Shirt** or **Aqua blue T-SHIRT** to check your club area)

Clubs must CHECK OUT before leaving; failure to do so will result in a \$25 fine.

\$100: Award for Clubs

- Best Decorated Club Table (3 awards)
- Best Spirited (3 awards)
- Best Group Performance (song/dance/skit/poem etc.) (4 awards)
(A drawing may be held)
*A Club may win ALL 3 categories.

SIGN UP FOR A PERFORMANCE TIME AT THE ICC MEETING OR THE FRONT DESK OF THE OFFICE OF COLLEGE LIFE OFFICE – Ask for Sign Up Sheet. PERFORMANCES CAN BE A DANCE, SINGING, CHANTING, POETRY READING, SPORTS EXHIBIT, DEMONSTRATION, SKIT, OR GAME ACTIVITY THAT IS PERFORMED BY CLUB MEMBERS OR INVOLVES AUDIENCE.

Please present your music in a USB flash drive to the DJ for your performance.

FINES OF \$25 IF CLUB LEAVES TABLE/CHAIR OR FAILS TO PERFORM. A DOUBLE FINE OF \$50 WILL BE GIVEN TO CLUBS WHO COMMIT BOTH OFFENSES.

***Reminder!! Print Club Handouts before Club Day
Have Club Room File Drawer Key ☺***

Please Check-in 5 minutes before your performance at the ICC Tent

Tables and chairs are provided. Each club is limited to one (1) table and two (2) chairs.

CHOICE OF LOCATION IS ON A FIRST COME BASIS.

Each club will need to provide:

- Volunteers to set up and return one (1 table and 2 chairs available at the Flag Pole or Fountain Area)
 - Club sign and decorations.
 - Food items need to be wrapped. Don't bring candy that will melt on a warm day.
 - Club Banner, Sign or Poster with the Club Name
- Please assist other clubs who may ask for help with their table/chair.

Reminder - No homemade food or loud music. If a club cannot participate in Club Day, a written note must be submitted at least twenty-four (24) hours prior to the event. Please check in at the ICC Info Table when you set up and when you leave. Clean up your immediate area. Club(s) will be charged a \$25 fine if the area is not cleaned up or if you leave your table or chairs.

CLUB(S) ON TRIAL

- Will have to share their table with another prospective club. Set up in front of the Administration Building near the Flag Pole. Check in at the ICC tent first before setting up.

13.3 Saturday October 28th,

Making Strides Against Breast Cancer of Silicon Valley

7am-11am Guadalupe River Trial+ Arena Green

352 West St. John Street, San Jose

There will be a sign-up sheet on the blue bulletin board behind the photo screen at the Office of College Life. There will also be a \$50 drawing for the clubs who volunteer for the Breast Cancer Walk.

13.4 Thursday November 16th, ICC/DASB “Fall Mixer”

Time: 6:30 pm-8:30 pm,

Conference Room A/B

There will be a band, light refreshments, maybe club performances. Clubs who sell 10 tickets or more will earn \$4.00 per ticket and will have an opportunity to win \$50.00 Drawing. Club who sells most tickets wins \$100.00 plus \$4.00 per ticket. However, no penalty given if club takes tickets but doesn't sell all 10 tickets.

13.5 Club Karaoke Drawing 2@\$50

Thanks to 4 Elements Hip Hop, Political Revolution, The De Anza Network for participating in Club Karaoke, 2017. Congratulations to 4 Elements Hip Hop who won \$50 drawing because they were present.

13. Reports

ICC Chairperson: Shu Ming Liu

1. Club Day's finally here! This is the first ICC event for the fall quarter, and we are super excited about it. Please come to us with any suggestions for improvement based on your previous experiences. As usual, table set up will begin at around 9 am, so come early if you want a good spot!

ICC Chair of Finance: Kerry Harris

1. Fall Mixer is coming up! Each club will be given tickets to sell and a portion of the funds will go to your clubs #44 account.
2. Club day is this Thursday (10/12) from 11:00 am-1:00pm.
ICC Representatives from VSA and POP Music Club please come see me after the Meeting

ICC Chair of Programs: Roxane Leung

1. We are looking for clubs who are interested in performing at our Fall Mixer from 6:30-8:30 pm
2. Club Day performance sign ups are still available
3. Photo at the end of Club Day
4. Breast Cancer Walk 7am-11pm on Oct 28 (Sat) San Jose

ICC Chair of Marketing: Mevani Gotama

1. The slideshow video is up on De Anza ICC Facebook page, make sure to like them!
2. If you want your club's photos to be featured in this fall quarter finale slideshow, please send your "I LOVE CLUBBING" photo to me before **NOV 15, 2017**. Your club will also have chance to win \$50 rewards in the drawing if you turn your club photo to me.
3. If you have other photos to be shared with us that's okay too! Send all photos to **ICCMARKETING1718@GMAIL.COM**
4. Follow our Facebook @DEANZAICC

DASB Liaison: Ruby Khan Khan & Hayman C.Wong

No report submitted

ICC Advisor: La Donna Yumori-kaku

- 1. Club Meeting Flyers:** All club flyers need to have a flyer with the dates/time and location for the Club Glass Display Case. A Club Officer needs to sign the back of the flyer and then give the flyer to the Office of College Life Front Desk or an ICC Officer, ICC Secretary, or ICC Advisor to post in the Club Glass Display Case
- 2. Posting Club Event Flyers:** All club flyers must have the name of the club on the flyer. Please bring the 10 flyers to the Office of College Life to be stamped for approval no later than Thursday since posting is done on Fridays.
- 3. Helium Balloons:** Please use ICC Equipment Form to request use of Helium. Clubs may use the balloons and ribbons that we have instead of buying your own unless you have special colors. Please buy 12”balloon size. There is a limit of 20 Balloons for a Club event. Please bring 2 people to blow up Balloons on M-F between 9:00 am – 4:15 pm
- 4. Club Room Hours:** The Club Room is open M-TH 7:00am-9:00pm and F 7:00am-4:30pm. Use the doors with the electronic lock.
- 5. Club Events:** All flyers need to have the following information: Sign language interpretations available upon request; one week notice; contact name/phone #. Flyers to be transferred to an alternative format at least two weeks before event.
- 6. Equipment:** Please pick up and return to the Office of College Life Equipment (PA system, LCD projector etc.) M-F between 9:00 am – 4:00 pm

Sign Up on Clipboards at ICC Meeting / Office of College Life Bulletin Board

❖ **Silicon Valley Breast Cancer Walk**

ICC Important Dates

- **Oct. 12** Club Day 11:00 am – 1:00 pm Main Quad
- **Oct. 18** ICC Meeting
- **Oct. 25** ICC Meeting

14. Roll Call

| | Present | Absent | Probation Present | Probation Absent |
|---|---------|--------|-------------------|------------------|
| 4 Elements Hip Hop Club | X | | | |
| Anime Club | X | | | |
| Auto Tech Club | X | | | |
| Badminton Club | X | | | |
| Cheer and Dance Team | X | | | |
| Chemistry Club | X | | | |
| Chinese Students & Scholars Association | X | | | |
| Circle K | | X | | |
| Clean Energy Club | X | | | |
| Cyber Security A.K.A CyberSec | X | | | |
| DECA | X | | | |
| Developers' Guild | X | | | |
| eSports | X | | | |

| | Present | Absent | Probation Present | Probation Absent |
|--|-----------|----------|-------------------|------------------|
| Ethical International Career Planning (EICP) | | | X | |
| Explorers' Nest | X | | | |
| Fellowship of Overseas Students (FOS) | X | | | |
| Filmmakers Union (DAFU) | X | | | |
| G.R.A.N.D (Generosity, Respect, And, Hello World! Code Squad | X | | | |
| Hong Kong Student Association | X | | | |
| IDEA | X | | | |
| Injoy Cultural Club | X | | | |
| International Student Volunteers (ISV) | X | | | |
| InterVarsity Christian Fellowship at De Anza | X | | | |
| Iranian Student Association | X | | | |
| Japanese and American Association (JAA) | X | | | |
| K-Pop Dance Club | X | | | |
| Koala Tree | X | | | |
| Korean Student Association (KSA) | X | | | |
| Movimiento Estudiantil Chicano de Aztlan | X | | | |
| Marketing Club | X | | | |
| Math Club | X | | | |
| Medical Outreach Association | X | | | |
| Muslim Students Association (MSA) | | X | | |
| NAMI-DA on Campus Club | | X | | |
| Outdoor Club of De Anza College | X | | | |
| Perhias Indonesian Students Organization | X | | | |
| Political Revolution (DAPR) | | X | | |
| Pop Music Club | | X | | |
| Psychology Club | X | | | |
| PUSO (Pilipino Unity Student Organization) | X | | | |
| Red Cross (DARC) | X | | | |
| SaltWorks Christian Fellowship | | X | | |
| Second Journey | X | | | |
| Shotokan Karate Club | X | | | |
| Statistics Club (DASC) | X | | | |
| Student Nurse Organization | X | | | |
| Students of Success | X | | | |
| Table Tennis Association of De Anza (DATTA) | | X | | |
| Taiwanese Association of De Anza | X | | | |
| Tech & Business Association | | | | X |
| The De Anza Network (The Network) | X | | | |
| The Engineering Technology Club | | X | | |
| The Helping Hands | | | X | |
| The Pacific Bridge | | | X | |
| UNICEF De Anza | X | | | |
| Vietnamese Student Association (VSA) | X | | | |
| Women Empowered | | | | X |
| TOTAL | 45 | 8 | 3 | 2 |
| Club(s) on Trial | | | | |
| Academic Quiz Bowl | | X | | |
| Environmental Club | X | | | |
| De Anza Green Union Conservation Club | X | | | |

15. Adjournment

ICC Chairperson, Shu Ming Liu, adjourned the meeting at 2:22 pm

Respectfully submitted,

Su Su Soe San “Joyce”
ICC Secretary