

MINUTES
DASB BUDGET AND FINANCE COMMITTEE MEETING
Monday, May 9th, 2005
4:00 pm
Santa Cruz Room

Call to Order

Stephanie Bellini called the meeting to order at 4:03 pm.

Roll Call

<u>Name</u>	<u>Present</u>	<u>Absent</u>	<u>Late</u>	<u>Left Early</u>	
Stephanie Bellini	X				
Nadine Foster			X 4:32 pm		
Amine Hambaba		X			Excused
Henna Khan		X			Excused
Lilya Mitelman	X				
Jane Qi	X				

Ex-Officio: John Cognetta, Advisor
 Lisa Kirk, Accountant

Guests: Nancy Chao, Tigist Getu, Elias Girma, Kevin Glappion, Mach Gong, H. Graves, Jr., Herminio Hernando, Sanjeet Heyer, Rob Mieso, Sinalyn Nachac, Kazuma Seto, Rhoda Wang, Marion Winters, Ericka Weaver

Approval of Minutes

April 25th, 2005

Lilya Mitelman moved to approve the minutes of April 25th, 2005.

Jane Qi seconded the motion.

Motion to approve the minutes of April 25th, 2005 passed by consensus.

Public Comments

There were no public comments.

Consent Calendar

1. Line item transfer. \$1,287.00 from account 41-52020 (Assessment Center), object code 5350 (Equipment Maintenance and Repair) to object code 2350 (Casual Payroll).
2. Line item transfer. \$130.00 from account 41-52020 (Assessment Center), object code 5350 (Equipment Maintenance and Repair) to object code 3200 (Benefits).
3. Line item transfer. \$2,000.00 from account 41-55180 (DASB Diversity & Events Committee), object code 5214 (Technical and Professional Services) to object code 4010 (Supplies).
4. Line item transfer. \$1,000.00 from account 41-55180 (DASB Diversity & Events Committee), object code 5214 (Technical and Professional Services) to object code 4015 (Refreshments/Meeting Meals).
5. Line item transfer. \$450.00 from account 41-55180 (DASB Diversity & Events Committee), object code 5214 (Technical and Professional Services) to object code 4013 (Promotional Items).
6. Line item transfer. \$1,500.00 from account 41-57118 (Dance Program), object code 5310 (Equipment Rental/Leasing) to object code 5214 (Technical & Professional Services).
7. Line item transfer. \$2,900.00 from account 41-57118 (Dance Program), object code 5310 (Equipment Rental/Leasing) to object code 4010 (Supplies).

Jane Qi moved to move Consent Calendar items 3,4,6, and 7 to Business.

Lilya Mitelman seconded the motion.

Motion to move Consent Calendar items 3,4, 6, and 7 to Business passed by consensus.

Lilya Mitelman moved to approve the Consent Calendar as amended.

Jane Qi seconded the motion.

Motion to amend the Consent Calendar as amended passed by consensus.

Business

[Moved from Business]

3. Line item transfer. \$2,000.00 from account 41-55180 (DASB Diversity & Events Committee), object code 5214 (Technical and Professional Services) to object code 4010 (Supplies).

Lilya Mitelman moved to approve \$2,000.00 from account 41-55180 (DASB Diversity & Events Committee), object code 5214 (Technical and Professional Services) to object code 4010 (Supplies).

Jane Qi seconded the motion.

There was no discussion.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>	
Stephanie Bellini	-	-	-	Chair
Nadine Foster	-	-	-	Absent
Lilya Mitelman	X			
Jane Qi	X			

By consensus vote, motion to approve \$2,000.00 from account 41-55180 (DASB Diversity & Events Committee), object code 5214 (Technical and Professional Services) to object code 4010 (Supplies) passed by consensus.

Lilya Mitelman moved to table Consent Calendar items 4, 6, and 7 to the end of the meeting.

Jane Qi seconded the motion.

Motion to table Consent Calendar items 4, 6, and 7 to the end of the meeting passed by consensus.

Business item 13 was moved forward:

13. New Funding

This item is to discuss and approve \$5,668.00 for the De Anza Cashier's Office.

Rhoda Wang presented and answered questions regarding the request for new funding.

Lilya Mitelman moved to approve \$5,668.00 from Capital for the De Anza Cashier's Office as an urgent action item.

Jane Qi seconded the motion.

There was no discussion.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>	
Stephanie Bellini	-	-	-	Chair
Nadine Foster	-	-	-	Absent
Lilya Mitelman	X			
Jane Qi	X			

By majority vote, motion to approve \$5,668.00 from Capital for the De Anza Cashier's Office as an urgent action item passed.

Business item 10 was moved forward:

10. New Funding

This item is to discuss and approve \$2,582.39 for the Math Performance Success Program.

Herminio Hernando presented and answered questions regarding the request for new funding.

Lilya Mitelman moved to approve \$2,083.00 from Capital with the revised funding breakdowns as an urgent action item:

Refreshments/Meeting Meals-4015	0.00
Capital-6420: 10 TI-83 Calculators	1,083.00
Math textbooks	<u>1,000.00</u>
Total	\$2,083.00

Nadine Foster seconded the motion.

There was no discussion.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>	
Stephanie Bellini	-	-	-	Chair
Nadine Foster	X			
Lilya Mitelman	X			
Jane Qi	X			

By majority vote, motion to approve \$2,083.00 from Capital with the said revised breakdowns as an urgent action item passed.

Business item 14 was moved forward:

14. New Funding

This item is to discuss and approve \$5,762.00 for the Outreach Program.

Rob Mieso presented and answered questions regarding the request for new funding.

Nadine Foster moved to approve \$5,113.00 for the notebooks and carrying case (no copier) from Capital with the stipulation that the Student Activities provides a copy code for the Outreach Program as an urgent action item.

Jane Qi seconded the motion.

Discussion occurred.

Jane Qi moved to end discussion.

Nadine Foster seconded the motion.

Discussion ended.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>	
Stephanie Bellini	-	-	-	Chair
Nadine Foster	X			
Lilya Mitelman	X			
Jane Qi	X			

By majority vote, motion to approve \$5,113.00 for the notebooks and carrying case (no copier) from Capital with the stipulation that the Student Activities provides a copy code for the Outreach Program as an urgent action item passed.

Business item 12 was moved forward:

12. New Funding

This item is to discuss and approve \$3,820.00 for the African Ancestry Association.

Kevin Glappion and Marion Winters presented and answered questions regarding the request for new funding.

Nadine Foster moved to approve \$1,000.00 from account 41-52102 (Winter/Spring Special Allocations) for the African Ancestry graduation reception as an urgent action item.

Jane Qi seconded the motion.

Discussion occurred.

Lilya Mitelman moved to end discussion.

Jane Qi seconded the motion.

Discussion ended.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>	
Stephanie Bellini	-	-	-	Chair
Nadine Foster	X			
Lilya Mitelman	X			
Jane Qi	X			

By majority vote, motion to approve \$1,000.00 from account 41-52102 (Winter/Spring Special Allocations) for the African Ancestry graduation reception as an urgent action item passed.

Business item 15 was moved forward:

15. New Funding

This item is to discuss and approve \$3,200.00 for the Film/TV Department and Student Film Productions.

Zaki Lisha presented and answered questions regarding the request for new funding.

Nadine Foster moved to approve \$3,200 from Capital for the Film/TV Department and Student Film Productions as an urgent action item.

Jane Qi seconded the motion.

Jane Qi moved to end discussion.

There was opposition to ending discussion.

Discussion was occurred.

Nadine Foster moved to end discussion.

Jane Qi seconded the motion.

Discussion ended.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>	
Stephanie Bellini	-	-	-	Chair
Nadine Foster	X			
Lilya Mitelman	X			
Jane Qi	X			

By majority vote, motion to approve \$3,200 from Capital for the Film/TV Department and Student Film Productions as an urgent action item passed.

Business items 8, 9, 16 were postponed until next week's agenda.

Business item 17 was moved forward:

17. New Funding

This item to discuss and approve \$405.00 for the African Ancestry Faculty, Student, and Staff Association.

Kevin Glappion and Marion Winters presented and answered questions regarding the request for new funding.

Nadine Foster moved to refer the request for new funding to be discussed and approved to Wednesday, May 11th, 2005's Senate agenda.

Motion to refer the above Business item to Wednesday, May 11th, 2005's Senate agenda passed by consensus.

Business item 18 was moved forward:

18. New Funding

This item is to discuss and approve \$6,595.00 for the Language Arts Division.

John Swensson presented and answered questions regarding the request for new funding.

Nadine Foster moved to approve \$6,595.00 from Capital for the Language Arts Division as an urgent action item.

Lilya Mitelman seconded the motion.

Discussion occurred.

Jane Qi moved to end discussion.

Lilya Mitelman seconded the motion.

Discussion ended.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>
Stephanie Bellini	-	-	-
Nadine Foster	X		
Lilya Mitelman	X		
Jane Qi	X		

Chair

By majority vote, motion to approve \$6,595.00 from Capital for the Language Arts Division as an urgent action item passed.

Business item 14 was moved forward:

14. New Funding

This item is to discuss and approve \$300.00 for the DASB Technology Committee.

Israr Kamr presented and answered questions regarding the request for new funding.

Nadine Foster moved to approve \$400.00 from account 41-52102 (Winter/Spring Special Allocations) for account DASB Technology Committee, object code 4010 (Supplies) as an urgent action item.

Lilya Mitelman seconded the motion.

Discussion occurred.

Lilya Mitelman moved to end discussion.

Jane Qi seconded the motion.

Discussion ended.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>
Stephanie Bellini	-	-	-
Nadine Foster	X		
Lilya Mitelman	X		
Jane Qi	X		

Chair

By majority vote, motion to approve \$400.00 from account 41-52102 (Winter/Spring Special Allocations) for account DASB Technology Committee, object code Supplies as an urgent action item passed.

8. Carry Forward

This item is to discuss and approve carry forward of funds for the Band and Jazz Ensemble accounts.

Presenter: Robert Farrington

The item was postponed until next week's agenda.

9. Carry Forward

This item is to discuss and approve carry forward of funds for the Chorale/Vintage Singers, Women's Chorus, and Vocal Jazz Performance/recording accounts.

Presenter: Roger Letson

The item was postponed until next week's agenda.

16. Carry Forward

This item is to discuss and approve a carry forward of \$803.39 from account 41-60228 into 2005-2006.

Presenter: Kulwant Singh

The item was postponed until next week's agenda.

4. Line item transfer. \$1,000.00 from account 41-55180 (DASB Diversity & Events Committee), object code 5214 (Technical and Professional Services) to object code 4015 (Refreshments/Meeting Meals).
6. Line item transfer. \$1,500.00 from account 41-57118 (Dance Program), object code 5310 (Equipment Rental/Leasing) to object code 5214 (Technical & Professional Services).
7. Line item transfer. \$2,900.00 from account 41-57118 (Dance Program), object code 5310 (Equipment Rental/Leasing) to object code 4010 (Supplies).

Nadine Foster moved to approve Line item transfers 4, 6, and 7.

Lilya Mitelman seconded the motion.

Discussion occurred.

Lilya Mitelman moved to end discussion.

Jane Qi seconded the motion.

Discussion ended.

Roll Call Vote

<u>Name</u>	<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>	
Stephanie Bellini	-	-	-	Chair
Nadine Foster	X			
Lilya Mitelman	X			
Jane Qi	X			

By majority vote, motion to approve Line item transfers 4, 6, and 7 passed.

Burning Issues

There were no burning issues.

Announcements/Informational Reports

Tech Workshop. Wednesday, May 11th, 2005, 3:15 pm.

Adjournment

Stephanie Bellini adjourned the meeting at 5:33 pm.

Submitted by

Queena Deschene

DASB Secretary

Draft minutes as of Monday, May 09, 2005