

MINUTES
DASB FINANCE COMMITTEE MEETING
Monday, April 25th, 2011
4:00 PM
Santa Cruz Room (HCC 231)
Campus Center Upper Level

Call to Order

Leo Nguyen called the meeting to order at 4:04pm.

Roll Call

<u>Name</u>	Present	Absent	Late	Excused
Brenda Kristie	X			
Balaram Fedchenko	X			
Ze-Kun Li	X			
Leo Nguyen	X			
Arvind Ravichandran	X			

Guests: Lisa Kirk, C.J. Jones, La Donna Yumori-Kaku, Pablo Zamorano, John Cognetta, Ravi Joshi, Dennis Shannakian, David Coleman, Kurt Pham, Saurav Agrawal, Matt Diaz

Public Comments

Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during public comments.

Approval of Minutes

April 11th, 2011

April 18th, 2011

Ze-Kun Li moved to approve the minutes of April 18th.

Arvind Ravichandran seconded the motion.

No objections.

The motion to approve the minutes of April 18th passed by consensus.

Brenda Kristie moved to approve the minutes of April 11th.

Balaram Fedchenko seconded the motion.

No objections.

The motion to approve the minutes of April 11th passed by consensus.

Business

1. INFORMATION/DISCUSSION/ACTION

Title: Lifetime Fitness and Wellness Center

This item is to approve the line item transfer for the Lifetime Fitness and Wellness Center and a budget transfer of \$5,900 from the Wellness Center (Account #41-57440-5315) to the DASB Winter/Spring Special Allocations.

Presenter: C.J. Jones

Time Limit: 15 minutes

C.J. Jones presented the item.

Ze-Kun Li moved to approve the line item transfer of \$2,043.10 from object code 5315 to 4010.

Brenda Kristie seconded the motion.

Discussion occurred.

The motion to approve the line item transfer of \$2,043.10 from object code 5315 to 4010 passed with 4 yes votes and 0 no votes.

Ze-Kun Li moved to approve the budget transfer of \$5,900 from the Wellness Center (Account #41-57440-5315) to the DASB Winter/Spring Special Allocations.

Arvind Ravichandran seconded the motion.

Discussion occurred.

The motion to approve the budget transfer of \$5,900 from the Wellness Center (Account #41-57440-5315) to the DASB Winter/Spring Special Allocations passed with 4 yes votes and 0 no votes.

2. INFORMATION/DISCUSSION/ACTION

Title: Student Success and Retention Services

This item is to approve \$4,386, including \$4,320 for Student Payroll and \$66 for Benefits, for the Student Success and Retention Services.

Presenter: David Coleman

Time Limit: 15 minutes

David Coleman presented the item.

Arvind Ravichandran moved to approve \$2,500 for the Student Success and Retention Services.

Ze-Kun Li seconded the motion.

Discussion occurred.

Ze-Kun Li moved to table the item until the next meeting.

Brenda Kristie seconded the motion.

No objections.

The motion to table the item until the next meeting passed by consensus.

3. INFORMATION/DISCUSSION/ACTION

Title: DASB Printer

This item is to approve the transfer of \$483 from Account #41-52179-6420, DASB Printer, to Account #41-52102-7320, Winter/Spring Special Allocations, due to printer expense coming in less than the District estimate.

Presenter: Lisa Kirk

Time Limit: 15 minutes

Lisa Kirk presented the item.

Ze-Kun Li moved to approve the transfer of \$483 from Account #41-52179-6420, DASB Printer, to Account #41-52102-7320, Winter/Spring Special Allocations.

Arvind Ravichandran seconded the motion.

Discussion occurred.

The motion to approve the transfer of \$483 from Account #41-52179-6420, DASB Printer, to Account #41-52102-7320, Winter/Spring Special Allocations passed with 4 yes votes and 0 no votes.

4. INFORMATION/DISCUSSION/ACTION

Title: Student Accounts

This item is to approve the carry forward balance in Account #41-52038, Farmer's Market, on 6/30/11, because Funding is needed in the 2011-2012 Fiscal year to pay for the County permit and inspections.

Presenter: Lisa Kirk

Time Limit: 15 minutes

John Cognetta presented the item.

Brenda Kristie moved to approve the carry forward balance in Account #41-52038, Farmer's Market, on 6/30/11, because Funding is needed in the 2011-2012 Fiscal year to pay for the County permit and inspections

Ze-Kun Li seconded the motion.

No objections.

The motion to approve the carry forward balance in Account #41-52038, Farmer's Market, on 6/30/11, because Funding is needed in the 2011-2012 Fiscal year to pay for the County permit and inspections passed with 3 yes votes and 0 no votes.

5. INFORMATION/DISCUSSION/ACTION

Title: ICC

This item is to approve \$800, including \$200 for Supplies and \$600 for Equipment Rental/Leasing, for the ICC.

Presenter: Dickson Ho

Time Limit: 15 minutes

La Donna Yumori-Kaku presented the item.

Arvind Ravichandran moved to approve \$800, including \$200 for Supplies and \$600 for Equipment Rental/Leasing, for the ICC from Winter/Spring Special Allocations.

Balaram Fedchenko seconded the motion.

Discussion occurred.

The motion to approve \$800, including \$200 for Supplies and \$600 for Equipment Rental/Leasing, for the ICC passed with 4 yes votes and 0 no votes.

6. INFORMATION/DISCUSSION/ACTION

Title: ICC

This item is to approve \$1,000 for Student Payroll for the ICC.

Presenter: Dickson Ho

Time Limit: 15 minutes

La Donna Yumori-Kaku postponed the item until the next meeting.

Burning Issues

Announcements/Informational Reports

- Arvind Ravichandran announced that the Inter Honors Council meeting will be tomorrow at 5:30pm.
- Ze-Kun Li reported that they need a member of the faculty to support the DASB regarding the CCP Council, because it feels like they are still arguing with Gloria instead of progressing.
- Leo Nguyen reported that the Dance Program has a lot of money left over, so they want to do a budget line transfer for food, supplies, etc. Since he does not want to approve this alone, he will bring it to the Finance Committee, and his suggestion is to transfer the money back to Special Allocations.
- Leo Nguyen announced that they are having a request for \$3,600 from the Environmental Sustainability Committee to purchase additional bikes.
- Ze-Kun Li suggested to put the requirement of an Annual Report on the different programs supported by the DASB into the Finance Code with the purpose of determining the budget allocation and making better decisions in terms of how much money should be allocated. He also suggested for the Finance Committee to make field trips to some programs every quarter, and Balaram Fedchenko and Arvind Ravichandran were determined to write the amendment.
- Leo Nguyen announced that they will be presenting the Budget to Board of Trustees next Monday, and suggested to make it short, to not waste time, and to highlight certain areas, such as the increase of the Student Body Fee. Also, the presenters should mention all the improvements in funding, e.g. for the Tutorial Center and the Athletics Department.
- Ze-Kun Li announced that he does not like structure of the Budget Request Form for the Finance Committee, and that question 9, 10, and 11 basically ask for the same. He suggested adding questions like “What have they done lately?”, “Who have they been helping?”, “How did you improve from last year?”
- Balaram Fedchenko asked if anyone remembers why Vocal Jazz got allocated money, because the Finance Committee was supposed to get back money from the classes that were cut, but the Department is still offering one class.
- Brenda Kristie asked is Leo Nguyen already contacted Cindy Luu regarding the posters with the DASB logo.

Adjournment

Leo Nguyen adjourned the meeting at 5:27pm.

Submitted by,

Sara Nierle
DASB Secretary

Approved on Monday, May 9th, 2011