Library Instructional Equipment Request
Fall 2016

1. What will the money be used for?

a. 2 high speed scanners for student use in the Library
b. 3 MacBook Pro 13" laptops for circulation (check out) to students
c. 8 iMac computers for Library Reference area
d. 4 catalog only computers for Library 2nd floor

Priority	Item (please remember, the per item value must be over $100)	Per Item Cost	How Many?	Total Cost
1	High speed digital scanner for Library copy/print room	$8,000.00	2	$16,000.00
2	13" MacBook Pro for circulation to students	$1,799.00	3	$5,397.00
3	iMac for reference area	$1,362.00	8	$10,896.00
4	Catalog only computers for 2nd floor, VDI is OK	$500.00	4	$2,000.00
				$34,293.00

2. How many students will benefit from this purchase?

All the items requested are for direct student use. Items a-c are additional requests for items already in use in the Library and heavily used by students. One high-speed scanner was piloted and then purchased for the Library West Computer Lab in October 2015. This scanner is for student, staff or faculty use and is located in a publicly accessible space. Users can quickly scan textbooks, magazines, class notes or other documents and have the option to mail or save the digital files onto a USB stick. Since October 30, 2015, there have been 15,904 scans. The Library has checked out laptops to students for approximately five years. For the majority of that time, however, the Library only offered small Fujitsu computers that were well past their prime and too slow. The Library was able to add six new Dell laptops in March 2016. Three new Apple MacBook Pros were added to the inventory in May. Circulation of laptops has grown from a few dozen a month with the old Fujitsus to circulation in the hundreds per month with the new Dell and Apple options. Laptop circulations hit an all-time high of 492 in October 2016. Ten new group study rooms have large monitors that these laptops can plug into to enhance group work by students. The Library provides access to computers and needed education software in two computer labs. In addition, the Library currently provides 16 iMacs in the Library's reference area for students to use in a drop-in basis to search for books or other Library materials, print, email a professor or other necessary student tasks. During busy times in the Library all 16 computers are occupied so the Library would like to increase the number by 8 to a total of

24. The Library does not keep track of the number of uses of the iMacs in the reference area. To give one a sense of the magnitude of activity in Library computer spaces, the Library does use PC Reservation software to manage computer sessions in its two labs. Students must login with CWID and MyPortal password to use these computers in the labs. During academic year 2015-16, students logged into more than 80,000 computing sessions in the Library computer labs.

3. How does this enhance your Equity Goals?

All requests meet the main Library equity goals of making instructional material, research material and the technologies associated with the acquisition of instructional and research materials available to our students. The rising cost of textbooks and other instructional materials presents a barrier to our students' success. If students had to make 15,094 copies instead of the scans that were made last year, students would have had to spend $2,264. Offering digital alternatives and solutions that are quick and easy to share with others working on group projects will be a major benefit to our students. The Copy/Print room in the Library is located close to the Reserves Collections which includes currently used textbooks. Many of our students do not have sufficient computer hardware, software or high speed internet needed to complete assignments. The laptops that the Library checks out are loaded with Microsoft Office and plug into the large monitors for group work. iMacs in the reference area are used to locate research materials, print class assignments and complete other necessary student tasks.

4. How does this enhance your Student Learning Outcomes?

The Library as an academic service is somewhat different than departments focused primarily on instruction. The instructional equipment requested ties directly with Program Learning Outcome 2 which reads; *identify and utilize the broad range of resources and services (e.g.: reference; orientations; databases; technology; reserves, print collection, e-books, etc.) available through the Library in support of class assignments and course instructional objectives*. Scanners, laptops and desktop computers are all technologies used by students to access, share and use Library resources.

5. Was this noted on your Program Review

Yes, all instructional equipment items were noted in the 2015 Program Review.