

# The De Anza Academic Senate

## Approved Notes of the meeting of October 7th, 2013

**Senators and Officers present:** Anderson-Watkins, Bryant, Buchanan, Centanni, Cruz , Dahlke, Davis, Donahue, Freeman, Glapion, Karst, Leonard, Lewycky, Lucas, McCart, Newell, Setziol, Sullivan, and Swanner,

**Senators and Officers Absent:** Clark, Hanna, Kryliouk, Pacheco, Schaffer, Sun, and VonMatt

**Classified Senate: Curriculum Vice Chair:** Ram Subramaniam

**Administrative Liaison:** Coleen Lee-Wheat

**Director of Diversity, Social Justice, and Multicultural Ed.:** Veronica Neal

**Guests:** Randy Claros, , Anne Argyriou (FA),

**Faculty and Staff Development:** Jackie Reza

**[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]**

**The meeting was called to order at 2:30, a quorum being present.**

**I. Approval of Agenda and Notes:** The agenda was approved as distributed. The notes of the meeting of September were approved with the correction of a typographical error.

**II. Needs and Confirmations:** Anna Miller was confirmed for service on the Peter Miskin Tenure Review Committee. Milia Ison and George Krestas were confirmed for service on the Julia Ratiasam Tenure Review Committee. Barbara Dahlke was confirmed for service as an at large member on the Brandon Gainier Tenure Review Committee. Rachel Pacheco was confirmed for service on the Steve Wolfe Tenure Review Committee. Kulwant Singh and Jason Damjonovic were confirmed for service on the Athletic Trainer Search and Selection Committee. Mary Donahue, and Randy Bryant were confirmed for service on the College Scheduler Search and Selection Committee. Kristin Sullivan, Cynthia Kaufman, Bill Roeder, Monika Thomas, and Paul Setziol were confirmed for service on the Academic Senate Ad Hoc Subcommittee on Global, Cultural, Social, and Environmental Awareness Assessment.

**III. Committee Reports:** Jackie Reza reported on the work of the Faculty and Staff Development office. She said that her office was working on an online orientation for part time faculty, many of whom find it difficult to come on campus for orientations. She also mentioned there are some four hour workshop time slots for faculty who would like to present something that excites them.

- Ram Subramaniam reported that the Curriculum committee has already approved 15 new courses this quarter and has done the annual “Stand Alone Course” training required by the State.

- Bryant Glapion reminded the group that one cycle of SLO for all courses and one cycle of PLO work is expected by the end of the quarter. Bryant also reported that a timeline

outlining the Comprehensive Program Review submission and review is due to be completed by the end of the current week.

**IV. Issues and Title 5:** Cruz began by distributing three documents: 1) a document called “Ed Code and Title 5 Issues”, 2) a document taken from the ASCCC website called “California Education Code”, and a reprint of Education Code, sections 72620 and 72621. There were a number of goals stated for the activity. One was getting a hands on experience of looking for something in the Ed Code and or Title 5. Another was to examine any given major issue from describing what the practice is at De Anza, to reviewing what is in the Ed Code and or Title 5, to reflecting on the extent to which De Anza is utilizing the full range of activities allowable with law and or regulation, to contemplating what changes should be made if any to either De Anza’s practices or to the law and or regulation.

The group was asked to consider, conduct online research about, and discuss Repeatability and Repetition, The role of Counselors, and economic and Workforce development. The most common statements made about the exercise were about the difficulty of finding things, the informative nature of the exercise, and an appreciation of some things the group might plan to work on during the remainder of the 2013-2014 year.

A fourth topic of “The Role and Responsibilities of Division Deans” was presented but not dealt with in the way that the other topics were handled. This was explained as being because there is nothing in either the Ed Code or Title 5 about the role of division deans.

**V. Faculty Hiring:** Setziol began the item with an introduction to the item somewhat similar to the introduction given by Cruz in the previous item. The group was asked to write down what they thought were the differences between full time faculty hiring and part time faculty hiring policy and procedures, then to look up what the board policy and procedures were, and then to reflect on what should be done if the two were not reflective of each other. The difficulty of finding important documents using the District website search engine was apparent. Several Senators expressed surprise and dismay over the difference between their experience of practice and what the Board policies and procedures stated and suggested that the group should work on the situation.

**VI. 2013-14 Planning:** - The following were mentioned:

- As announced September 30<sup>th</sup>, one of the issues for Executive Committee focus this year will be a focus on equity. An ad hoc subcommittee was announced. As of the end of discussion of the ad hoc committee there were four members listed, Cruz, Bryant, Neal, and Anderson-Watkins. Bryant said that more would be welcomed.
- A review of faculty hiring, especially part time faculty hiring
- SB 1440 implementation, beginning with an activity to increase understanding and then moving to address the need to reorganize the work
- Mission statement work
- Comprehensive Program Review
- Student Success Act implementation

- Part time faculty issues, especially communication with and representation of part time faculty
- Faculty engagement in general

**VII. Resolution in Support of the English Department (1<sup>st</sup> Reading):** Setziol presented a draft resolution supporting the English department's letter withdrawing its proposal for an AA-T in English and calling for a resolution to be drafted by the officers addressing a variety of problems with SB1440 causing the college administrative and faculty leadership to stop at least temporarily the further pursuit of new AA-T degrees while acknowledging good work and good results in some areas.

**VIII. Stand Alone Course Certification:** Cruz showed the group an image of a message from the State Chancellor's office calling for both certification for this year and for ensuring certification of training in subsequent years. We are asked to ensure that the curriculum committee conducts the training each year and certifies that the training has occurred in a message including a date and time stamp of the training.

**IX. Good of the Order:** - Information about the Affordable Health Care Act for students was scheduled for Tuesday, October 8<sup>th</sup>.

- The Faculty Association contract ratification was announced for Tuesday, October 8<sup>th</sup> and Wednesday, October 9<sup>th</sup>.
- The De Anza Outdoor Club Monterey Bay kayaking event is scheduled for October 20<sup>th</sup>.
- Setziol distributed promotional cards for a special benefit concert October 25<sup>th</sup>. Proceeds are to be used for scholarships for students.
- A flyer promoting National Coming Out Day Thursday, October 10<sup>th</sup> was distributed.
- Cruz announced that the follow up report called for the AACJC visiting team would be going to the October 7<sup>th</sup> Board meeting.
- Bryant stirred the pride of the group by announcing that a national study of community colleges with regard to their success rates of transferring students to four year schools ranks De Anza 10<sup>th</sup> among all community colleges. Foothill is ranked 29<sup>th</sup> and most other bay area colleges are well down the list.
- Cruz asked each Senator to give a one word characterization of the meeting. Almost all were very positive.

**The meeting was adjourned at 4: 30**