

APPROVED: Executive Committee of the De Anza College Academic Senate
Agenda for October 9, 2017 Location: El Milagro Room, Library, 2nd floor

TIMES	TOPIC	PURPOSE	LEADER
2:30 - 2:35	I. Welcome <ul style="list-style-type: none"> 2:30-2:35 Visit from Alicia Cortez (introduced herself as new interim Dean of Equity and Engagement division and programs in this division) 	I	Chow
2:35 - 2:40	II. Approval of Agenda & Notes from October 2, 2017 meeting <ul style="list-style-type: none"> 2:35-2:35 Review of Agenda minutes from last week Amendments?, clean up commas, add watermark or "notes- not approved (Alicia) 2:38- Minutes approved 2:38-2:41 Agenda Approval, no objections 	A	Chow
2:40 - 2:50	III. Needs & Confirmations <ul style="list-style-type: none"> 2:4-2:48 Review of needs and tenure Confirmations <ul style="list-style-type: none"> Teresa Dey (no objections) - Approved Jayantai Tambe (no objections)- Approved Rusty Johnson (no objections) - - Approved Khoa Nguyen (no objections) - Approved 	I D A	Nguyen
2:50 – 3:30	IV. Purview of Academic Senate (10+1, etc), Part I <ul style="list-style-type: none"> 2:49 -3:33 Powerpoint https://docs.google.com/presentation/d/1yIpuZj2y4q29gdMWbKWZ5nLzvPv7exrLJ93p6J_frXM/edit?usp=sharing Discussion particularly over Robert's Rules of Order, vote counting, adding to the agenda, roll sheet, abide by time guidelines (yes), senators do not need to stand when speaking, AB 705 Amendment https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201720180AB705 <ul style="list-style-type: none"> Do we want to add this to the agenda for next week? Must be signed by Oct 15th by Governor (check that date) Karen will send the statewide senate's opposition letter Mary Sullivan requested that information be distributed to senate, Peter suggests an electronic vote to show support/opposition Jim suggests that when meeting agendas/mins are distributed this week information should be included, Mary suggests that we get that done within the next day. 	I D	Chow

3:30 - 3:50	<p>IV. CTE Report</p> <ul style="list-style-type: none"> ● 3:33-4:05 CTE Presentation: Mayra and Randy <ul style="list-style-type: none"> ○ Insert google link for presentation ○ Deanza College Career Education Institutional Advancement <ul style="list-style-type: none"> ■ Comments on Vision/Mission Statements, Core Values, Three-Year Goals & Strategic Objectives due by October 10, 2017 ■ Presentation PPT: https://drive.google.com/file/d/0B-VlciP0WmzAaEo5OWiCaWpTRik/view?usp=sharing ■ Planning Draft: https://drive.google.com/file/d/0B-VlciP0WmzAMFBEeEtVSlhZNzQ/view?usp=sharing ■ Questions- Where do the funds come from for the dean position? Why did it not come in front of senate? The “technical” was going to be removed, but the discussion for removal of that term here at De Anza has not occurred, but will. According to Mayra what is occurring now is foundational work in preparation for the new dean. ■ How can you do both transfer and CTE? What about a vocational transfer? ■ Request that a discussion be held in Senate on adding a permanent CTE faculty position to the Instructional Budget and Planning Team (IPBT) by Mayra. Add to conversation Mary’s concern about part time representation in this group as part of the shared governance process. 	I D	Cruz, Bryant
3:50 – 4:10	<p>Committee Reports:</p> <ul style="list-style-type: none"> ● Enrollment Advisory Team (EAT) <ul style="list-style-type: none"> ○ 4: -4: ● Instructional Budget & Planning Team (IPBT) <ul style="list-style-type: none"> ○ 4:06-4:0 Update from Jim http://www.deanza.edu/gov/IPBT/notes/IPBTNotes_10_3_17.html <ul style="list-style-type: none"> ▪ Committee welcomed new members last week ▪ Getting information to deans and members earlier ▪ See notes in link ▪ Mary requested that the information Jim distributed to the deans be provided here as well. 	I D	Nguyen, Chow
4:10-4:20	<p>V. Action Items</p> <ul style="list-style-type: none"> ● Proposal for Book Lights to Incentivize Input on EAT ideas <ul style="list-style-type: none"> ○ 4:14 - Karen presents folding book light as an option to harness interest in faculty in assisting with feedback on EAT ideas. 	I D A	Chow, Nguyen

	<ul style="list-style-type: none"> ■ Robert Alexander’s concern regarding his class that was canceled at 19 ■ Cheryl reps say that they have been speaking and that they don’t feel heard, that some faculty don’t feel that enrollment is our job. Being myopic with cuts- we need to look at how students are impacted if prerequisite classes such as Math 212 are cut--they are less likely to return to enroll again. ■ Chris commented “we need to stop treating this as if we are selling widgets.” Recommends matriculation, students are having fragmented experiences from attending multiple colleges ■ Are we having these conversations at the department/division level? ■ Karen stated that the seat fill needs to be at 37 for the college to break even. ■ Jim will compile a survey for faculty feedback on enrollment. ■ Tom- can we bring in an outside enrollment consultant ■ Guided pathways? Karen is attending a workshop on Nov 7 and will return with more information. 		
4:20-4:25	<p>VIII. Meeting Evaluation <i>(On effectiveness of the meeting advancing academic & professional matters and the principles of equity)</i></p> <ul style="list-style-type: none"> ● Mary proposed that we postpone discussion regarding meeting evaluation. 	I D	All
4:25-4:30	<p>IX. Good of the Order and Appreciations</p> <ul style="list-style-type: none"> ● Mary S. Club Day on Thursday, 11-2 promotion for Health Services ● Mary D. promotion of Outdoor club ● Robert Alexander- personal statement workshop (he will email information to Karen) 	I	All

A = Action D = Discussion I = Information

To access the agenda and meeting documents visit <http://www.deanza.edu/gov/academicssenate/>

OFFICERS AND SENATORS	Others
Karen Chow- President Jim Nguyen –Vice President Alicia De Toro – Executive Secretary/Treasurer Yael Karmi-PT Mary Donahue - PT Paul Klingman– App Tech John Walton – App Tech	Brian Murphy-DA Pres Stacey Cook-VPSS Christina Espinosa-Pieb-VPI Susan Cheu-VPFCO Lorrie Ranck- AVPI TBA-OSOD Marisa Spatafore-Mktng

Bob Kalpin – BHES
Peter Miskin – BHES
Mia Breen – Bus/CIS
Mary Pape- Bus/CIS
Milena Grozeva Levy- CA
Elizabeth Mjelde (on PDL in Fall) - CA
Nellie Vargas-CD&E
Robert Alexander (Pauline Wethington on leave)– Counseling
Rob Clem - Counseling
Vacancy – DSPS
Maria Delas -DSPS
Vacancy – IIS
Hua-Fu Liu—ICS/IIS
Cheryl Balm –PSME
Vacancy - PSME
Iva Tracey- LA
Cecilia Deck, LA
Vacancy - SSH
Robert (Bob) Stockwell - SSH
Arden Kragalott PE
Scott Hertler- PE
Tom Dolen – LR
Mary Sullivan – SD
Tony Santa Ana – OED
Erik Woodbury - Curriculum Committee

Anastasia Soenjoto –DASB
Bob Stockwell- FA
Karen Hunter–CS
Elias Kamal – Student Trustee
Mallory Newell-IR
Moaty Fayek -Dean BS/CIS
Renee Augenstein-Articulation
Mary Bennett-Tenure Review
Sheila White-Daniels—Dean, Counseling
Nancy Canter-Dean CA
Alicia Cortez - Interim Dean, Equity and Engagement
Coleen Lee-Wheat-Dean PE
Isaac Escoto-FH Academic Senate
Mayra Cruz - District Academic Senate President
Pam Grey- AVPCO
Stacey Shears,DSP&S
Anita Kandula-Dean BHES
Michele LeBleu-Burns- Dean, Stud Dev/EOPS
Rob Mieso- Associate VP of Student Services
Lisa Mandy- Dir Financial Aid
Tamica Ward–Enrollment Services Dean
Edmundo Norte-Dean IIS
Thomas Ray-Dean LA
Jerry Rosenberg-- Dean PSME
Judy Miner-Chancellor
Dawn Tu Lee – Office of Professional Development
Carolyn Wilkins- Green- Dean SSH
Kelly Swanson-Book Store
Mary Pape and Amy Leonard-SLO
David Ulate, FHDA Research & Planning