



**COLLEGE COUNCIL MEETING**

**Thursday, May 11, 2005**

**Don Bautista**

**3:00 p.m. – 5:00 p.m.**

**DRAFT**

**Present:** B. Baldwin, A. Callahan, C. Espinosa-Pieb, R. Griffin, R. Hansen, J. Hawk, L. Jenkins, A. Khanna, K. Kyne, J. Miner, B. Murphy, O. Patlan, B. Seabra, P. Setziol, D. Shannakian, M. Winters

**Absent:** N. Canter, R. Covington, R. Griffin, L. Hearn, G. Ho, A. LaManque

I. Burning Issues & Quick News

◆ B. Baldwin raised the recurring issue of mutual respect in the workplace. Discussion followed regarding the placement of classified staff into open positions, appearances of a double standard, and philosophy vs. practice. J. Enright is committed to providing additional training regarding processes, procedures and building necessary skills for conflict resolution. It was suggested that a task force of Academic and Classified Senates be created to address/identify issues and solutions. This subject will be added as a future college council agenda item. It was agreed to add this topic as a future agenda item for discussion.

◆ M. Winters announced the upcoming campus climate survey; K. Chief Elk will be providing a link to complete the survey.

◆ J. Hawk and R. Hansen announced the district is reviewing consolidating the 403/457 vendor lists due to new IRS regulations by year end.

◆ L. Hearn announced the Teaching & Learning Conference was very successful with over 75 full and part-time faculty in attendance.

◆ B. Murphy announced the upcoming Strategic Planning sessions on May 11 & 12.

II. Meeting Minutes of April 27 were approved by consensus.

III. Strategic Plan for Technology

The Strategic Plan for Technology will be discussed at the next Chancellor's Advisory Council and returned to College Council for approval, following any amendments.

IV. De Anza Budget Update '06-'07

Although the preliminary budget has been submitted to the Board, it does not reflect the district allocation to the campuses. J. Hawk distributed a handout, *De Anza College, Budget Update, May 9, 2006* and reviewed the document in detail. A change was made with regard to the Distance Learning Instructional Designer position and should read \$80,000 vs. \$55,000, resulting in \$75,000 undesignated funds for '06-'07.

VII. Maintenance & Operations Update

J. Hawk reported back from the May 8<sup>th</sup> M&O meeting that the allocation of 17.5 positions is as follows:

*De Anza*

3 = custodians

1 = grounds

1 = media tech

<i>District</i>	<i>Foothill</i>
2 = ETS plant services	1= lab assistant BIO SCI
1 = ETS Network Tech	0.5 = teacher tech
1 = electrician	0.5 = bio computer lab position
1 = plumber	
1 = HVAC	
1 = security cameras / fire tech	
2 = custodians FH/District	
1 = grounds FH/District	
1 = hazmat	

De Anza received 5 of the 17.5 positions and although she was not in complete agreement with the final distribution, there were many competing needs. Foothill has new sq. ft. coming online and the district tried to capture their needs in this request as there might not be M&O dollars from the state under the new funding formula.

L. Hearn will revisit the allocation of resources at the district budget meeting, Chancellor's Advisory and board meeting. Discussion items raised: historical 60/40 allocation, WSCH, where are the buildings? Extra space doesn't necessarily generate FTES as buildings come on-line. Have formal agreements been made? What about a process or systematic approach to present logic or formal assessment?

#### IV. Fee Increases – Campus Center Usage and Health Services

J. Hawk distributed handouts outlining proposed increases in the Campus Center Use Fees and Health Services Fees. The Campus Center Use Fees are currently \$13 and a proposal was made to increase this fee to \$15 for '06-'07 to partially fund the renovation of the campus center. The center provides direct benefits to students and the increase is supported by DASB. College Council approved the motion to increase fees, but not unanimously.

J. Hawk provided information regarding the proposed Health Services fees increase from \$11 to \$12, based on the CPI and the current fund balance. Questions were raised with regard to services provided and the Nurse Practitioner position. This item was deferred until the May 25 College Council meeting when R. Griffin and M. Sullivan can address these questions.

#### V. Measure E Contingency Update

J. Hawk distributed a handout, *De Anza College, Measure E Contingency Analysis 5/9/2006* and reviewed the document in detail; highlighting the 5 major projects affecting the contingency requirement. She noted that the document maintained the contingency at 5%. A major project was the Science Center remediation, with major design and building flaws concerning the fume hoods. The bid for this project came in at \$5M. It was decided that the Campus Entries, Performance Hall, Campus Center, and Science Center Remediation would continue and that some projects would have to be postponed/stopped. The ADA/Signage, Campus Landscape, Forum, Flint Parking Structure, Parking Lot D, E & Loop Road, ETS & Classroom Building Renovation, Asphalt Walks, Campus Site Lighting and E1 would be incorporated into Measure C.

College Council approved the projects being held to maintain the contingency which was being submitted for approval at the May 15 Board meeting.

VIII. Quick News & Wrap Up

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A. Callahan announced the DASB elections taking place the week of May 15 and encouraged participation.

The following changes were noted with regard to the meeting agenda:

- III. De Anza Budget Update '06'-07: Information/Discussion
- IV. Campus Center & Health Fee Increases: Action item
- V. Measure E Contingency Update: Action item
- VI. Maintenance & Operations Update: Information/Discussion