



COLLEGE COUNCIL MEETING

Thursday, April 13, 2005

Don Bautista

3:00 p.m. – 5:00 p.m.

DRAFT

Present: B. Baldwin, A. Callahan, N. Canter, R. Griffin, L. Hearn, A. Khanna, K. Kyne, J. Miner, B. Murphy, O. Patlan, B. Seabra, P. Setziol, D. Shannakian, M. Winters

Absent: R. Covington, C. Espinosa-Pieb, R. Hansen, J. Hawk, G. Ho, L. Jenkins, A. LaManque

I. Burning Issues & Quick News

- ◆ D. Shannakian distributed information regarding the student trustee election and election process for DASB Senate. Both filing deadlines are Friday, April 28 by 4 pm. Elections will take place the week of May 15-19 with the student trustee swearing in on Monday, June 5. The new student senate will be sworn in on Wednesday, June 7. A recommendation was made to invite all administrators and to send a list to D. Shannakian.
- ◆ We continue to watch enrollment closely. Campus enrollment is down, however with job corps we will be even. There is no significant recovery. Questions arose with regard to enrollment on the state level. R. Griffin and K. Kyne reported that most colleges in our region are flat or down, as mirrored at the state level.
- ◆ Pay to Stay Program: There is an emerging consensus of going to a single fixed date in Fall 2006. This fixed date may be the Friday of the first week of class vs. a five-day rolling drop. This information will be published well in advance to assist students. Students will then need to pay upon re-enrollment, with no waiting or “grace” period. This decision will be brought back to the Enrollment Task Force and recommendations will be reviewed with college council.
- ◆ L. Hearn raised the issue of respect in the workplace as a campus. The issue is not limited to the faculty senate – it is a larger issue. B. Murphy is to check in with J. Enright in HR. A future meeting will be convened with Academic and Classified Senate leaders and the vice presidents.

II. Meeting Minutes of March 23rd were approved by consensus.

The March 23 meeting minutes were approved with the following notations:

- K. Kyne was present at the meeting.
- A. Khanna made a correction to the statement “...the Enrollment Management Task Force consider becoming a resource advisory group, similar **to one created for the Curriculum Committee.**”

III. Facilities Master Plan

Timeframe issue: There is concern about defining the “first cut” should the bond pass on June 6. The bond may be certified 3 weeks later and the district would enter into a contract with the bond underwriter. The bond includes technology replacements, instructional equipment, renovations, maintenance and facilities.

On July 10th the Facilities Master Plan and first bond draw request will be presented to the Board for approval. The goal is to bring recommendations for the bond draw to college council on June 8.

Discussion followed on how to approach this timetable. How do we que up large projects? And, those for small cap? The sequencing will be over a ten-year period.

J. Hawk will be preparing a matrix of potential projects and the sequence of the process is as follows:

- Finance and Colleges Planning and Budget Team
- Instructional Planning & Budget Team
- Student Services Planning & Budget Team
- Facilities Committee
- College Council
- Facilities Master Plan
- Presented to the Board of Trustees for approval