IIA. PROGRAM SERVICES

Step 1: Check (x) the common services offered by this program. (These are services that are offered by more than one college program.)

Common Services: Explain this program's role or approach to each checked common service as appropriate

Service		Explanation
Advising	x	Explain: Advising services include developing and modifying academic success strategies such as learning strategies, study skills, promoting self-advocacy, and learning how to approach and work with an instructor. Advising also includes developing education plans, registration assistance, and advocating for students with instructors, working with the counseling department to provide accurate counseling information concerning transfer, certificates, and AA/AS degrees. In addition, advisement also includes determining eligibility for services and accommodation (assessment program/process and review of appropriate documentation).
Orientation	x	Explain: Orientation meetings are scheduled and held throughout the year to provide information and support a smooth transition for new current students with learning disabilities.
Outreach	x	Explain: The EDC staff is invited to and attends various external and internal outreach events for students with disabilities throughout the school year. These events include high school transition fairs, workshops, and meetings, as well as campus wide events. The EDC staff also attends student services programs and instructional department meetings to encourage and support student referrals and to train staff on how to work with students with disabilities.
Registration	x	Explain: Registration assistance is a service that is offered to all eligibile students with learning disabilities.

STEP 2: Check (x) the formal <u>instruction</u> offered by this program (if any). Common services are offered by more than one college program.

Formal Instruction:

Courses		List Courses: (e.g. PEA 1) Guidance 200, Guidance 202, Guidance 204, Guidance 207, Guidance 209, Guidance 211, Guidance 212, Guidance 218, and Guidance 219.
Workshops		Name: New Faculty Workshop through Staff Develoment. Training topics include: how to refer students, when should students be referred, types of disabilities, most common behavior and performance issues that may indicate a specific disorder, instructor's responsibilities, and how to implement services and accommodations in the classroom.
Trainings		Name: Provide training for Student for Success program tutors: training is focused on how to refer students to EDC and how to work with students with different learning styles and learning problems.

Step 3: Name the unique services offered by this program. Unique services are offered only by this program (limit 9).

Step 4: Check (x) the **top 5 areas** that each unique service supports or addresses.

Unique Services ➔ ↓ Supports/Addresses	Accommodation arrangement and support	Assessment for Learning Disabilities	Disability management and advisement	Campuswide liaison	Advocate for Students with Learning Disabilities	Specialized Tutoring assistance and support	Courses designed to build and strengthen Math and Writing basic skills levels for students with disabilities		
Student's Academic Goals	X	X	X	X	X	X	X		
Student Equity Goals									
Student Access	X	X	X	X	X	X	X		
College Enrollment Goals		X	X			X	X		
Student Retention Rates	X	X	X	X	X	X	X		
Student Persistence Rates	X	X	X	X	X	X	X		
College Diversity Goals	X								
Federal Mandates	X		X						
State Mandates	X		X						
Strategic Initiatives:									
Outreach									
Individual Attention	X	X	X	X	X	X	X		
Institutional Core Competencies:									
Communication/Expression	X	X	X	X	X	X	X		
Information Literacy							X		
Physical/Mental Wellbeing	X	X	X	X	X	X	X		
Global,Cultural,Social, Env. Awareness	X	X	X	X	X		X		
Critical Thinking	X	X				X	X		

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