

# F-1 Document Request Form

Please **PRINT** clearly.



\_\_\_\_\_  
Last/Family Name

\_\_\_\_\_  
First/Given Name

\*Student ID: \_\_\_\_\_  
\*Required information

Gender:  Male  Female

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Month Day Year

\*SEVIS ID: N \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_

\*I-20 Program End Date: \_\_\_\_\_

Major (as shown on I-20): \_\_\_\_\_

Passport Expiration Date: \_\_\_\_\_

I state that the information I am providing on this form is true. I further understand that it is a violation of U.S. law to give false information to the college.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

(\_\_\_\_) \_\_\_\_\_  
Phone Number

**PART A for Form I-20 related request.**

**PART B for letter or other document request.**

## PART A

### 1. Purpose

Travel & Re-entry. *Please provide us with your current I-20 form.*

Departure Date: \_\_\_\_\_ Return Date: \_\_\_\_\_ Destinations: \_\_\_\_\_

Replacement of lost I-20.

\*Extension of Program.

\*Change of Major/Program.

Add Dependents to I-20:

Dependent's Name

Date of Birth

Country of Birth

Relationship

\_\_\_\_\_  
\_\_\_\_\_

## PART B

### 1. Purpose

Enrollment/Attendance Verification  Military Verification

Social Security Verification Letter

On-Campus Employment Authorization → 1<sup>st</sup> entry date to the U.S. as an F-1 student: \_\_\_\_\_

Graduation Verification/Intention:  Fall  Winter  Spring  Summer Year \_\_\_\_\_

ISP has learned in a recent update from the U.S. Department of State that invitation letters provided by Universities /Colleges are not necessary and have no effect on visa issuance. "Each applicant applying for a visa must qualify on their own merits." Therefore, effective immediately, the ISP will no longer provide invitation letters to students for use in inviting relatives to visit them.

Other: (Please explain in details) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Please mail or fax the letter to: \_\_\_\_\_

3. I give permission to the following individual to pick-up my documents: \_\_\_\_\_  
Name

### FOR OFFICE USE ONLY

Received By: \_\_\_\_\_

GPA: \_\_\_\_\_

Student's Initial: \_\_\_\_\_

Date Received: \_\_\_\_\_

Processed By: \_\_\_\_\_

Date: \_\_\_\_\_

Est. Date Due: \_\_\_\_\_

Date: \_\_\_\_\_